

STEVEN B. EDMUND II

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PROFESSIONAL SUMMARY

Equipped with an active SECRET clearance, I offer high trust and reliability, essential for sensitive roles in the information security field. My academic qualifications, including a B.S. in Computer Science with a concentration in Information Security and professional certifications such as CompTIA Security+ and MCSA, form a robust foundation for my expertise in cybersecurity. With a year of experience as a Junior Database Administrator and diverse roles in logistics, I have developed strong analytical and problem-solving skills, particularly in database management and protecting sensitive information. My technical proficiency is complemented by an ability to adapt quickly in dynamic, mission-critical environments, enhancing IT service management. Driven to apply my knowledge and skills in IT and cybersecurity, I am fully prepared to navigate and contribute effectively to the rapidly evolving tech landscape, showcasing a solid commitment to security and professionalism.

EXPERIENCE

■ PRODUCTION CONTROL CLERK - LEAD Vectrus/V2X

January 2023 - Present

- Supervise a diverse team of 20 personnel, including 8 American Nationals and 12 foreign nationals, ensuring efficient team dynamics and workflow management.
- Conduct extensive research on potential supply sources to support manufacturing and repair processes, contributing to cost-effective and efficient material procurement.
- Maintain and update the GCSS-A database, a key asset management tool owned by the US Army, ensuring accuracy and up-to-date information for production needs.
- Manage timely generation and distribution of reports, adhering to strict schedules for daily, weekly, and monthly reporting requirements.
- Utilize advanced problem-solving abilities to address and resolve production control process issues, enhancing overall operational effectiveness.

■ PROPERTY BOOK OFFICER Amentum

July 2021 - January 2023

- Prepare reports on logistics performance measures.
- Analyze logistics data, using methods such as data mining and data modeling with GCCS-Army.
- Compute reporting metrics, such as on-time delivery rates, order fulfillment rates, and monthly inventory.
- Apply analytical methods to understand, predict, and control logistics operations or processes.
- Maintain logistics records in accordance with military and corporate policies.

■ LMP/AWRDS ANALYST CGI Federal

April 2018 - July 2021

- Interpret data on logistics elements, such as availability, maintainability, and reliability.
- Prepare reports on logistics performance measures.

- Apply analytic methods or tools to understand, predict, or control logistics operations or processes.
- Maintain logistics records in accordance with military and corporate policies.

- Analyze logistics data, using methods such as data mining and data modeling.

■ JUNIOR DATABASE ADMINISTRATOR CGI Federal

April 2017 - April 2018

- Test programs and databases, correct errors, and make necessary modifications.
- Plan, coordinate and implement security measures to safeguard information in computer files against accidental or unauthorized damage, modification or disclosure.
- Schedule and plan the installation and testing of new databases.
- Create and modify user accounts for use on the databases.
- Managed database objects such as tables, views, indexes using Transact-SQL statements.
- Implemented best practices for database disaster recovery plans including backups and restores.
- Coordinated with other teams to ensure successful deployment of new versions of software applications into production environment without any disruption of service availability.
- Investigated server errors reported by users and took necessary steps to rectify them promptly.
- Administered database security by creating user logins to different project staff with appropriate roles.
- Modify existing databases and database management systems.
- Specify users and user access levels for each segment of database.
- Monitor the integrity of the data housed within the databases.
- Analyzed existing queries and optimized them for better performance.
- Assisted in troubleshooting various user interface problems related to databases.
- Maintained data integrity and security of databases by implementing backup and recovery systems and monitoring user access privileges.
- Created complex reports using Reporting Services for business intelligence needs.
- Interacted with clients, team members and outside auditors regarding database security.

■ LOGISTICS ANALYST III CGI Federal

October 2014 - April 2017

- Generated daily, weekly, monthly, and quarterly reports for distribution to USG-KU.
- Provide scanning support during inventory and location survey cycles.
- Write SQL queries to obtain information, troubleshoot, and resolve problems.

EDUCATION

■ B.S. COMPUTER SCIENCE IN INFORMATION SECURITY Southern New Hampshire University, Manchester, NH, US

GPA 3.98
November 2023

Awards & Honors

- Summa Cum Laude

CERTIFICATIONS

- CompTIA Security+ ce
- SQL - SoloLearn
- MCSA
- Java - SoloLearn

WEBSITE

<https://stevedmund.com>